

## **MINUTES OF THE REGULAR BOARD OF PUBLIC WORKS MEETING**

A regular meeting of the Beatrice Board of Public Works was held on the 10<sup>th</sup> day of October, 2018 at 12: 10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

### **ROLL CALL**

Attending: Boardmembers: Baehr, Eskra, Leech, Moran.

Absent: Boardmembers: Coffin.

Chairman Eskra announced that a copy of the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

### **CONSENT AGENDA**

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on September 12, 2018, as on file in the City Clerk's Office.
- e. Approval of minutes of special BPW Board meeting on September 28, 2018, as on file in the City Clerk's Office.
- f. Recommend approval of Street Department Report of Claims in the amount of \$26,253.20, to the Mayor and City Council.
- g. Approval of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$223,511.77.

Moved by Baehr, seconded by Leech, that the items listed under the consent agenda, be approved, accepted, and/or ratified as presented.

Roll Call: Yea: Baehr, Eskra, Leech, Moran

Nay: None

MOTION CARRIED.

### **PUBLIC HEARINGS/BIDS**

There were no public hearings/bids.

### **RESOLUTIONS**

There were no resolutions.

### **ORDINANCES**

There were no ordinances.

### **PUBLIC FORUM**

No one appeared at public forum.

## **DISCUSSIONS/REPORTS**

### **Working Wednesdays – Steve Kelley**

Tobias J. Tempelmeyer, City Administrator/General Manager, reported to the Board, the Beatrice Public Schools recently contacted businesses in town to come in and speak to the elementary school students about their company and what service they provide. Tempelmeyer stated he asked Steve Kelley, Water Superintendent, to come up with a presentation of how Beatrice's water system works. Kelley and Wayne Rickers, Water Technician, presented the demonstration that was given to the students, which outlined how the water gets from the City wells, to the reservoirs, water tower, and homes. Kelley and Rickers also showed the Board a replica of a water service line.

### **Review Board Policy #150 – Utility Deposits**

Tobias J. Tempelmeyer, City Administrator/General Manager, was recently contacted by Russ's Market, regarding their utility deposit required for their new location in Beatrice. Tempelmeyer told them according to the policy, the required deposit would be \$10,000. Russ's was unhappy with the amount and asked if the City could speak to Lincoln Electric System (LES) and review their financial statements. Tempelmeyer reported after reviewing Russ's payment history with LES, he offered to lower the deposit to \$5,000. Russ's still remained unsatisfied and Tempelmeyer told Russ's the deposit would have to be reviewed by the Board, as it is their policy. Tempelmeyer inquired the Board if they would like to allow exceptions for customer's utility deposits. Boardmember Baehr stated he does not wish to change the policy to make exceptions by reviewing financial history of future customers. Mayor Wirth noted there are other options Russ's has available to them, including obtaining a CD or a letter of credit in order to not have to put down a deposit. Boardmember Moran stated the policy is in place and should be followed. The consensus of the Board was the current utility deposit policy is fair and no changes were made. Tempelmeyer was instructed to report back to Russ's the deposit will remain \$10,000 and to remind them of the other options available.

### **Monthly Department Report**

Some highlights for the month included: Linda Koch, Finance Director, reported to the Board they are wrapping up the fiscal year and auditors will be down in November. James Burroughs, City Engineer, noted Administration has been in discussion with Bob Tiemann regarding the Summit and Bell Street Reconstruction project and will evaluate the remaining items to be completed to determine what the best option will be regarding proceeding or holding off until next spring. Burroughs noted the DHHS audit report of the water main projects was completed and no issues were found. Burroughs also reported Olsson Associates is moving forward with the design for the Biosolids process, upon completion of the pilot study for the WPC Plant. Steve Kelley, Water Superintendent, reported all five (5) water main replacements were completed within the fiscal year and the first water main project for this fiscal year will be bored next Monday. Jason Moore, Street Superintendent, reported the Department will be crack sealing next week, weather permitting.

Moved by Leech, seconded by Baehr, that the monthly department report be received and placed on file.

Roll Call: Yea: Baehr, Eskra, Leech, Moran  
Nay: None

MOTION CARRIED.

### **ADJOURNMENT**

The next regular BPW Board meeting will be held **October 31, 2018** at 12:10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Moved by Moran, seconded by Baehr, that the meeting be adjourned at 1:10 p.m.

Roll Call: Yea: Baehr, Eskra, Leech, Moran  
Nay: None

MOTION CARRIED.

**Bob Moran, Secretary**

**Dave Eskra, Chairman**